

MINUTES – WAYLAND SCHOOL COMMITTEE POLICY SUBCOMMITTEE

August 7, 2015

A meeting of the School Committee's Policy Subcommittee was called to order at 11:17 am by Jeanne Downs.

Present were:

Jeanne Downs

Barb Fletcher

1. Public Comment

There was no public comment.

2. Approval of Minutes

Barb moved to approve the 7/17/15 minutes as amended. Jeanne seconded the motion. The subcommittee voted 2-0 to approve the minutes.

3. Review of Staff Ethics/Conflict of Interest Policy (GBEA)

Barb reported on her conversation with Jim Toomey of MASC. In terms of what the third paragraph of the MASC policy refers to, an example would be a teacher who does tutoring on the side. That teacher is not to solicit customers based on school information. Barb also asked Jim who the policy refers to in general and is waiting to hear back. Barb will ask Jim to respond directly to Jeanne. Jeanne will ask Brad Crozier in Paul Stein's absence if there is a separate school policy on the subject.

4. Review of School Gift Policy (KCD)

This policy will be discussed at a future meeting. Jeanne and Barb will continue to work on documenting the budgeting and expenditure procedures for the four support organizations.

5. Future Policies to Review

There have been changes to the physical restraint state law (effective 1/16/16). Marlene Dodyk will be invited to the next meeting to discuss updating the policy.

6. Next Meeting

The next meeting of the subcommittee is scheduled for 9/2/15 at 9:00 am. Jeanne will invite Marlene Dodyk. Possible agenda items include:

- Gift Policy
- Staff Ethics/Conflict of Interest Policy
- Physical Restraint Policy
- Budget Transfer Authority Policy
- Surplus Equipment Policy
- Fee Based Policy

6. Adjournment

Barb moved to adjourn the meeting and Jeanne seconded the motion. The subcommittee voted unanimously (2-0) to adjourn the meeting at 11:38 am.

Respectfully submitted,

Jeanne Downs

Corresponding Documents

-7/17/15 Draft Minutes

-Staff Ethics/Conflict of Interest Policy (GBEA)